<INSERT COMPANY LOGO>

**Company Address:**

Street: City: Zip: State:

Name of person making this attestation:

Designation (title) of the person making this attestation:

**Contact Information:**

Company Email Address:

Company Telephone Number:

Candidate/Employee Name:

I <YOUR NAME> hereby attest that the above named candidate has been employed by <COMPANY NAME> since <DATE> and that <SHE/HE> has been cleared by Department of Justice and Federal Bureau of Investigation to work with the target population our agency serves.

The most recent background check results for this candidate are dated <DATE>.

The mechanism by which the background check was completed (e.g. LiveScan) was <MECHANISM/SERVICE>.

SIGNED:

DATED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_