

## Wiseburn USD Project Optimal Program Candidate Advisement

### I. Acceptance and Enrollment into an Added Authorization Program:

- Once a candidate is accepted and enrolls in an Added Authorization Program, the District will continuously offer the approved program, meeting the adopted standards, until the candidate:
  - i. Completes the program within the 12 months as required
  - ii. Requests an extension
  - iii. Withdraws from the program
  - iv. Is dropped from the program based on established criteria; or fails to finish the program within the 12 months of enrollment or fails to request an extension.
  - v. Is admitted to another approved program to complete the requirements, with minimal disruption, for the authorization in the event the program closes. In this event, the District agrees to develop an individual transition plan for each candidate.

### II. Requirement to take the CBEST before acceptance and enrollment into an Added Authorization Program:

- In order to be eligible to enroll in the WUSD Added Authorization programs, applicants must have a current and valid eligible credential.
- Candidates admitted into the WUSD Added Authorization programs are exempt from satisfying the basic skills requirement based on the CTC Educator Credentialing Examination requirements:  
[http://www.ctcexams.nesinc.com/about\\_CBEST.asp](http://www.ctcexams.nesinc.com/about_CBEST.asp)
  - *In California, you are exempt from satisfying the basic skills requirement if you are applying for the following credentials, certificates, or permits: Any added authorization to a teaching credential (This exemption does not apply to individuals who hold a credential to teach that did not require a baccalaureate degree and for whom the teaching authorization sought requires this degree.*

### III. Requirement of obtaining a Certificate of Clearance:

- Candidates who are not currently employed and are seeking admission into the Wiseburn USD Project Optimal Added Authorization Program cannot participate in public-school-based field activities until there is proof of a Certificate of Clearance from the Commission (Background check).

### IV. The **Terms and Conditions** explain the qualifications for admission, ongoing enrollment withdrawal procedures. Dr. Mary Ring, the Wiseburn Unified School District Executive Director, Project Development, Mrs. Peggy Mazzarella, and Vicki Moeller, Project Optimal Program Director review **all** candidate qualifications at the time of registration and enrollment.